



Greetings!

On September 10 & 11, 2011, the Greater Wayzata Area Chamber of Commerce will present the 37th Annual James J. Hill Days. This year's theme is "Stars & Stripes: The All-American Get Together!"

Join us for the 2011 James J. Hill Days Business Expo. This is a wonderful way for business organizations to showcase their business in front of 6,000+ fair attendees. The Business Expo will be located on Lake Street in downtown Wayzata. Wayzata Area Chamber of Commerce members will be given first priority since limited spaces are available.

If you are interested in being a part of James J. Hill Days for 2011, please fill out the enclosed application and an operator certificate of compliance form (obtained by calling the number on the application) and return it with your entry fee to the Chamber office by Friday, August 12, 2011.

EXHIBIT SPACE: The Chamber will provide you with a 12 x 12 outdoor exhibit space. You must provide your own tent/canopy as well as any tables and chairs needed. A power supply will not be available and generators in the Business Expo area must be pre-approved by Chamber Staff. We ask that you make a commitment to staffing your booth the duration of the weekend's events. Leaving early will result in not being invited back in future years. **NOTE:** If you are requesting a particular space, please indicate IN DETAIL what it is you need. We will do our best to accommodate requests.

Exhibitors will be responsible for setting up their own displays, for making their own sales, for their property and shall remain with the booth for the duration of the fair. At the close of each day, the area must be clean and free of debris. Please bring plenty of change for cash sales, as the Chamber will not be able to provide you with small bills.

FESTIVAL DAYS: Set-up time for Saturday is from 7:30 a.m. to 9:30 a.m. and Sunday 8:00 a.m. – 9:30 a.m. The Festival will be open from 10:00 a.m. - 6:00 p.m. on Saturday and from 10:00 a.m. - 4:00 p.m. on Sunday.

More information and details will be mailed to all participants the end of August. If you have any questions, please call Brooke at (952) 473-9595. We look forward to seeing you September 10th & 11th! This is a wonderful opportunity to promote your organization during Wayzata's biggest festival of the year.

Sincerely,

Brooke Beyer
Events Coordinator



*Saturday & Sunday, September 10 & 11, 2011
Saturday 10 a.m. - 6 p.m., Sunday 10 a.m. - 4 p.m.
East Lake Street - Wayzata*

Official Business Expo Participation Form

_____ Business - Wayzata Chamber Member \$175.00 entry fee
_____ Business - Non Chamber Member \$325.00 entry fee

Check/Cash Visa MasterCard Card # _____ Exp. _____ V-Code _____

****Please note your payment is your reservation****

Business Name: _____
Contact: _____
Address: _____ City: _____ Zip: _____
Phone: _____
Email: _____
Description of Display/Merchandise: _____

SALES TAX INFORMATION: According to the laws, **our responsibility as the sponsor** is to collect an ST-19 form from each vendor. Anyone who sells items at a festival must have a Sales Tax Number. For more information, and to obtain an Operator Certificate of Compliance form, call 651-296-6181 and ask for the sales department.

The applicant voluntarily and knowingly releases and discharges the Greater Wayzata Area Chamber of Commerce, the City of Wayzata, their employees, representatives, volunteers, agents, officers and directors from any and all claim whatsoever arising from any act, negligence or tort on the part of any person, in, upon or about the assigned premises and the festival grounds on which may arise from the James J. Hill Days festival.

I have read the rules for the 2011 James J. Hill Days and agree to comply.

Signature _____

Date _____

*****The Deadline for entries is Friday, August 12, 2011. Entries are taken on a first come/ first in basis. Entries are non-refundable after July 29, 2011. Please return your entry to the Wayzata Chamber office at:**

FAX: (952) 473-6266

OR MAIL TO:

**JAMES J. HILL DAYS BUSIENSS EXPO
402 E. LAKE STREET, WAYZATA, MN 55391**